



REQUEST FOR PERSONAL CURRICULUM

Key Terms in This Document

EDP = Education Development Plan
 IEP = Individual Education Program
 MMC = Michigan Merit Curriculum
 MME = Michigan Merit Exam
 MEAP = Michigan Education Assessment Program
 PC = Personal Curriculum

Personal Curriculum Process

1.	<input type="checkbox"/>	PC is requested by a parent/guardian or emancipated student.
2.	<input type="checkbox"/>	Counselor sets up committee meeting to determine eligibility. Timelines will be determined.
3.	<input type="checkbox"/>	Staff collects documents for committee review at the eligibility committee meeting. (See list of documents on PC Eligibility Determination Form)
4.	<input type="checkbox"/>	PC committee meets to review necessary documents in order to make recommendation to approve or deny a personal curriculum. Personal Curriculum Eligibility Determination form is completed at this meeting.
5.	<input type="checkbox"/>	If PC is denied, paperwork goes to the superintendent for documentation.
6.	<input type="checkbox"/>	If PC is approved, the team meets with the student and parent/legal guardian (school psychologist/special education teacher optional) to write the PC using the student's EDP and IEP if special education eligible.
7.	<input type="checkbox"/>	PC is agreed to in writing by student, parent/legal guardian at the meeting.
8.	<input type="checkbox"/>	PC is sent to the superintendent to either approve or deny the plan.
9.	<input type="checkbox"/>	Appropriate staff implements approved PC. The PC must meet as much of the MMC as possible and must include measurable goals and a method of evaluation.
10.	<input type="checkbox"/>	Student progress is monitored quarterly by parents.
11.	<input type="checkbox"/>	Revision to a PC may be made using the same process as the original PC.

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Michigan Merit Curriculum Personal Curriculum Modification Options

The Michigan Merit Curriculum requires that the student earn credits in the subject areas listed in this document in order to graduate from high school. Credits are earned when the student demonstrates competencies in content expectations in the given subject areas. The law allows certain modifications of these credits and/or expectations through the development of a personal curriculum. A personal curriculum team will meet to determine eligibility.

Subject Area Credit Requirements	Personal Curriculum (PC) Modification Required
All requirements may be fulfilled in a variety of ways, including: traditional courses; Career and Technical Education; integrated sequence of instruction of the required High School Content Expectations (HSCE); online learning; Advanced Placement and college credit courses; work based learning; project based learning; etc,	
4 English Language Arts Credits	<ul style="list-style-type: none"> No modification except for students with disabilities
4 Mathematics Credits <ul style="list-style-type: none"> 3 credits: Geometry, Algebra I, Algebra II; or an integrated sequence of instruction of the required HSCE for mathematics. 1 additional math or math-related course Math or math-related high school level credit in the final year 	<p>To qualify for a PC math modification, students must have completed:</p> <ul style="list-style-type: none"> 2 MMC math credit requirements (Geometry and Algebra I or equivalent) and would like a modification to complete Algebra II over two years with credit given for each year OR 2.5 MMC math credit requirements (Geometry, Algebra I and .5 credit of Algebra II or equivalent) and have a minimum of 4 credits including math in their final year <p>To graduate, students must complete:</p> <ul style="list-style-type: none"> A minimum of 4 math or math-related credits up through an equivalent of 5 of Algebra II and math in their final year <p>Additional modifications may be available for students with disabilities</p>
3 Science Credits <ul style="list-style-type: none"> 2 credits: Biology, Chemistry or Physics; or an integrated sequence of instruction of the required HSCE for science from the above courses 1 additional high school level science credit 	<ul style="list-style-type: none"> No modification except for students with disabilities
3 Social Studies Credits (no sequence required) <ul style="list-style-type: none"> .5 Civics (Government) .5 Economics US History and Geography World History and Geography 	<ul style="list-style-type: none"> No modification of Civics 2 credits must be earned Modified only if student takes additional credit(s) beyond the required credits in English Language Arts, Math, Science, or World Languages
1 Physical Education and Health Credit How this credit is offered is a local district decision	<ul style="list-style-type: none"> Modification allowed only if student takes additional credit(s) beyond the required credits in English Language Arts, Math, Science, or World Languages
1 Visual, Performing, Applied Arts Credit	<ul style="list-style-type: none"> Modification allowed only if student takes additional credit(s) beyond the required credits in English
Online Learning Experience or Credit <ul style="list-style-type: none"> Online course or learning experience OR Online experience is incorporated into each of the required credits 	<ul style="list-style-type: none"> No modification except for students with disabilities
2 World Language Credits	<ul style="list-style-type: none"> No modification except for students with disabilities

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Date of Request:

STUDENT INFORMATION

Name of Student:				Grade:	
Name of Parent/ Guardian:					
Requested By:	<input type="checkbox"/> Parent	<input type="checkbox"/> Guardian	<input type="checkbox"/> Student (18 or older)		
Anticipated Graduation Date:				Counselor:	

SIGNATURES

Requested By:		Date:	
Received By:		Date:	
Reason For Request:		Describe change and rationale:	
<input type="checkbox"/> Use higher level content credits <input type="checkbox"/> Math modification <input type="checkbox"/> Transfer from out-of-state or non public <input type="checkbox"/> Need related to disability			

MODIFICATION REQUEST- *Select what area(s) to MMC are in need of proposed modification(s).*

English Language Arts – 4 Credits <input type="checkbox"/> Grade 9 <input type="checkbox"/> Grade 10 <input type="checkbox"/> Grade 11 <input type="checkbox"/> Grade 12	Mathematics – 4 Credits <input type="checkbox"/> Algebra 1 <input type="checkbox"/> Geometry <input type="checkbox"/> Algebra 2 <input type="checkbox"/> Additional Credit
Science – 3 Credits <input type="checkbox"/> Biology <input type="checkbox"/> Chemistry or Physics <input type="checkbox"/> Additional Science	Social Studies – 3 Credits <input type="checkbox"/> World History/Geography <input type="checkbox"/> US History/Geography <input type="checkbox"/> Economics <input type="checkbox"/> Government (Civics)
Physical Education & Health – 1 Credit <input type="checkbox"/> PE <input type="checkbox"/> Health	Foreign Language – 2 Credits (Beginning with Class of 2016) <input type="checkbox"/> Spanish <input type="checkbox"/> French <input type="checkbox"/> German
<input type="checkbox"/> Online Learning Experience – 1 Credit	<input type="checkbox"/> Visual, Performing, or Applied Arts – 1 Credit

Please Indicate if the following apply:

<input type="checkbox"/>	The student has an Educational Development Plan (EDP)
<input type="checkbox"/>	The student is eligible for special education and has an Individualized Education Program (IEP)